



Civic Affairs Sub-Committee

Date: WEDNESDAY, 21 MAY 2025

Time: 1.45 pm

Venue: COMMITTEE ROOM, WEST WING, 2ND FLOOR GUILDHALL

Members:

Deputy Keith Bottomley (Chairman)	Charles Edward Lord, OBE JP
Deputy Henry Pollard (Deputy Chairman)	Timothy James McNally
Deputy Emily Benn	Wendy Mead OBE
Deputy Peter Dunphy	Deputy Andrien Meyers
Deputy Henry Colthurst	Alderman Sir William Russell
Deputy Christopher Hayward	James St John Davis
Deputy Jaspreet Hodgson	James Tumbridge
Alderswoman Dame Susan Langley, DBE	

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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

NB: Certain items presented for information have been marked * and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These for information items have been collated into a supplementary agenda pack and circulated separately.

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the Civic Affairs Sub-Committee meeting held on 29 January 2025.

For Decision
(Pages 7 - 10)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

5. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

MOTION – That the public be excluded for the following matters that relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12a of the Local Government Act 1972, relating to public access to meetings. The matters will, therefore, be considered in non-public session unless the committee determines to the contrary.

For Decision

Part 2 Non Public Agenda

7. **MINUTES**

To agree the non-public minutes of the Civic Affairs Sub-Committee meeting on 29 January 2025.

For Decision
(Pages 11 - 18)

8. **POLICY IMPLEMENTATION UPDATE**

Deputy Town Clerk to be heard.

9. **APPLICATIONS FOR THE USE OF GREAT HALL**

Report of the Remembrancer.

For Decision
(Pages 19 - 20)

10. **COMMITTEE HOSPITALITY BUDGET ALLOCATION 2025/26**

Report of the Remembrancer.

For Decision
(Pages 21 - 30)

11. **CITY OF LONDON COST GUIDELINES 2025/26**

Report of the Remembrancer.

For Decision
(Pages 31 - 38)

12. **APPLICATIONS FOR HOSPITALITY**

For Decision

a) Application A (Pages 39 - 44)

Report of the Remembrancer.

b) Application B (Pages 45 - 50)

Report of the Remembrancer.

13. **ILLUMINATION OF GUILDHALL POLICY**

Report of the Remembrancer.

For Decision
(Pages 51 - 56)

14. *** DELEGATED AUTHORITY REPORT**

Report of the Remembrancer.

For Information

15. *** DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY
POWERS IN ACCORDANCE WITH STANDING ORDERS 41(A) AND 41(B)**

Report of the Town Clerk.

For Information
(Pages 57 - 60)

16. *** EVALUATION OF COMMITTEE HOSPITALITY AND CITY-HOSTED EVENTS**

Report of the Remembrancer.

For Information

17. *** EVENTS AND VENUE ACCESSIBILITY**

Report of the Remembrancer.

For Information

18. *** FORTHCOMING COMMITTEE OF COURT EVENTS INVOLVING HOSPITALITY
AND OTHER NON-HOSPITALITY EVENTS**

Report of the Remembrancer.

For Information

19. *** SUMMARY OF COMMITTED HOSPITALITY FUNDING**

Joint Report of the Chamberlain and Remembrancer.

For Information

20. *** VARIOUS RECEPTIONS - FINAL ACCOUNTS**

Joint report of the Chamberlain and Remembrancer.

For Information

21. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-
COMMITTEE**

22. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT AND WHICH THE
COMMITTEE CONSIDER SHOULD BE CONSIDERED WHILST THE PUBLIC ARE
EXCLUDED**

Part 3 - Confidential Agenda

23. MINUTES

To agree the confidential minutes of the Civic Affairs Sub-Committee meeting on 29 January 2025.

For Decision